

## **Item and Lunch Drop off for Students**

- Due to enhanced security features, the office will no longer accept deliveries.
- Parents may drop off school related items and/or lunches in the Eagle's Landing (foyer) for students to pick up. Parent(s) are responsible for communicating with student that item(s) are available at the Eagle's Landing. Parents may not bring food for any other students.
- No items will be delivered to students during class.
- If parents need to leave money for lunch, they must check into the front office and they will be escorted to the café where they will be able to add money to their student's lunch account. Parents may go to the LISD website to add money to their child's account.

## **Lunch Visitors Information:**

- Only legal guardians are welcome to eat lunch with their student(s). Please sign in at the Eagle's Landing (foyer) upon arrival to campus. You must bring your Driver's License or State ID for verification.
- Parents may purchase a cafeteria lunch or bring food for their student and themselves.
- Parents should sit with their student in a designated area.

## **Lost and Found Procedures:**

o Arbor Creek maintains a lost and found for items students have misplaced. Electronics, money, jewelry and expensive items are locked in the front office. Clothing items are located in the lost and found cabinet. Please encourage your student to check with the front office for assistance. All unclaimed items will be donated to a local charity at the end of each month.

## **Money Drop Off**

- o The Arbor Creek staff cannot accept money for a student.
- o If parents need to leave money for lunch, they must check into the front office and they will be escorted to the café where they will be able to add money to their student's lunch account.